



**APPLICATION TO THE LOCAL GOVERNING BODY FOR ADMISSION TO
ST MARGARET'S CE PRIMARY SCHOOL**



It is important that this form is completed accurately and full details given. The form is made available to the Independent Appeal Panel in the case of an appeal against non-admission. In all other respects, the information is treated in confidence. If you require assistance in the completion of the form, please contact our school office.

CHILD'S DETAILS:

SURNAME	
FORENAMES	
HOME ADDRESS (INCLUDE POSTCODE)	
DATE OF BIRTH	

PARENT/GUARDIAN/CARER DETAILS:

	PARENT/GUARDIAN/CARER	PARENT/GUARDIAN/CARER
TITLE		
SURNAME		
FORENAME		
TELEPHONE NUMBER		

I/we wish my/our child to be admitted to the school and confirm that the information given is correct.

Our application for admission is under criterion number

I/we understand the need to provide proof of address and of the child's date of birth.

I/we understand that as a Church of England school both the Religious Education and Collective Worship are explicitly Christian in line with the teaching and doctrines of the Church of England.

Signed / dated by a person(s) with legal responsibility for the child.

Office use only: Proof of address seen (sign and date)

Evidence of date of birth seen (sign and date)

Please see the list below and state on page 1 which of our criterion you are applying under.

1. **A child who is 'looked after' (4) or 'previously looked after.'** Children in care of a Local Authority and those children who were previously looked after children, but ceased to be because they were adopted (or became subject to a residence order or special guardianship order). (4)
2. **Pupils who have a serious medical condition or exceptional social or domestic needs.**
(Professional documentation accompanying the application will be required). Examples of exceptional needs include:
 - a. A child whose parent's occupation has an enforcement role which may bring the parent into conflict with parents of children attending their local school and therefore needs to attend the alternative school.
 - b. A child whose parent has recently died or is suffering from a serious illness.
 - c. A child who has suffered severe bullying which is recognised by the present or most recent school as an ongoing problem and which is having significant effect on the child's health.
 - d. A child with a serious medical condition which would make the preferred school particularly suitable
 - e. A child who has been abused and placed on the child protection register and who needs to attend an alternative school to avoid the abuser

This list is not exhaustive, and each case will be considered on its individual merits.

3. **Pupils who will have a sibling attending the school at the time of allocation (National offer day) (8)**
4. **Children of serving staff** at the school where the member of staff has been employed at the school for two or more years at the time of application.
5. **Pupils who live in the designated catchment** (See map at appendix B). The child's place of residence is taken to be the place where the child permanently and/or normally resides.
6. **Pupils who live outside the designated catchment.**

**IF YOU ARE APPLYING UNDER CRITERION 1 OR 2
PLEASE ALSO INCLUDE EVIDENCE ALONGSIDE THIS FORM**